



NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

Notice is hereby given of a Regular Meeting of the Comprehensive Plan Update Committee of the City of Jersey Village to be held on Thursday, January 7, 2021, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The Committee reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Meeting of the Comprehensive Plan Update Committee of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number: **346-248-7799 along with Webinar ID: 829 4202 3905 or online at [https://us02web.zoom.us/s/82942023905](https://us02web.zoom.us/j/82942023905).**

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Manager at ableess@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on January 7, 2021.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Chairperson.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/cpuc.ags_min.

For more information or questions concerning the teleconference, please contact the Public Works Administrative Assistant at 713-466-2133. The agenda items for this meeting are as follows:

ITEM(S) to be discussed/acted upon by the Committee are listed on the attached agenda.

AGENDA

A. Call the meeting to order and announce a quorum is present. *Dr. Courtney Standlee*

B. CITIZENS' COMMENTS

Any person who desires to address this Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

C. Consider approval of the Minutes for the Regular Meeting held on December 17, 2020. *Harry Ward, Public Works Director*

D. Discuss and take appropriate action regarding a review of the draft 2020 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances. *Austin Bleess, City Manager*

E. Adjourn.

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 31, 2020 at 5:30 p.m. and remained so posted until said meeting was convened.



Harry Ward
Public Works Director

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly." posted on the Internet Website at <http://www.jerseyvillagetx.com/>

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
COMPREHENSIVE PLANNING UPDATE COMMITTEE**

December 17, 2020 – 7:00 p.m.

A quorum of the Comprehensive Planning Update Committee of the City of Jersey Village, Texas, convened on December 17, 2020, at 7:00 p.m. via videoconference.

A. The meeting was called to order by Dr. Courtney Standlee at 7:00 p.m. and roll was taken. The following Committee members were present for the meeting:

Courtney Standlee	Amy Weyer
Brittany Davies	Ashley Hart
Peter Jessup	
Judy Tidwell	

Debra Mergel, Anthony Martin, Gabriella Hall, and Jennifer McCrea were not present at this meeting.

City Staff in attendance: Austin Bless; City Manager, Harry Ward; Director of Public Works, and Danielle Cordova; Administrative Secretary.

Also in attendance: Council Liaison Drew Wasson.

1. Designate alternate members to serve in place of any absent Committee Members.

No action was taken.

B. Citizen's Comments

Mark Malloy of 7803 Hamilton Circle, Jersey Village, TX 77040, expressed concern regarding flood mitigation efforts. He believes Jersey Village residents agreed to allow the City to utilize monies from homestead exemptions to fund flood mitigation, however, such projects have yet to be undertaken by the City. Harris County Flood Control District, he states, has been the entity that has led flood-related efforts with the recent construction of a bypass channel. Jersey Village, Mr. Malloy asserts, has not allocated any funds to flood mitigation; instead, a new city hall, new golf course clubhouse and cart barn are being proposed. Mr. Malloy also spoke about the future trail along White Oak Bayou as referenced in the Parks Master Plan. Residents along Philippine Street opposing this construction, he states, have signed a petition.

C. Consider approval of the Minutes for the Regular Meeting held on November 19, 2020.

Peter Jessup moved to approve the minutes of the meeting held on November 19, 2020. Brittany Davies seconded the motion.

All were in favor; the motion carried.

D. Discuss and take appropriate action regarding a review of the City's 2016 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances.

The Committee held discussion on the First Draft of the 2020 Comprehensive Plan of the City of Jersey Village. Committee members identified the following changes to the introduction and Chapter 1 of the draft:

- Incorporate a higher detailed plan, outline the City's boundaries in red, and reference in the title that the figure is a historic image of Jersey Village on page I-5
- Include the subdivisions Wyndham Village, Jersey Lakes, Park Place, and the Enclave at Castlebridge and the years they were developed on page I-7
- Research the history of funds collected from homestead exemption to support flood mitigation and incorporate details on page I-11
- Add link to resources or original documents from flood control on page I-12
- Use title as table heading on page 1-2 of Chapter 1
- Spell out CAGR on page 1-3
- Utilize consecutive numbering of tables 1.2 and 1.3
- Remove Race VS Ethnicity box on page 1-4 and incorporate U.S. Census definition within the text
- Utilize consistent capitalization of words in age distribution section (Young, Elderly, etc.)
- Incorporate the connection between subjects within the text on page 1-5
- Utilize white font with black outline in bar graph on page 1-6
- Replace the term "products" with "dwellings" on page 1-7

Dr. Standlee proceeded the discussion to Chapter 2 of the draft. The Committee identified the following changes to the chapter:

- Indicate the Parks Master Plan is under development and will be implemented to consider update/conversion of city pool
- Indicate code enforcement support will be sought on page 2-2
- Add bullet point on page 2-5 indicating blighted properties at gateway entrances will continue to be monitored to remove/reduce visual clutter
- Incorporate overarching themes from citizen survey into the goals established throughout the Comprehensive Plan
- Reference the utilization of an Economic Development Coordinator as a method for recruiting and influencing a sense of place for potential businesses in goal 4
- Mention grants were received to help alleviate flooding as part of achievements in goal 5
- Reiterate the continued support of code enforcement and demolition of unwanted buildings as part of goal 7
- Indicate phase 2 of gateway signs will be monitored as part of additional strategies for goal 8 and add the completion of phase 1 as an accomplishment

- Reiterate encouragement of community engagement through the city application, website, and social media as part of goal 8
- Reiterate the use of an Economic Coordinator to encourage development and remedy blighted properties as part of goal 9

With no further discussion, Dr. Standlee proceeded to the next agenda item.

E. Adjourn

Dr. Standlee adjourned the meeting at 9:07 p.m. The next meeting is scheduled for January 7, 2020 at 7:00 p.m.

Respectfully submitted,

Danielle D. Cordova
Administrative Secretary, City of Jersey Village

Harry O. Ward, P.E.
Director of Public Works, City of Jersey Village

**COMPREHENSIVE PLANNING UPDATE COMMITTEE
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: January 7, 2021

AGENDA ITEM: D

AGENDA SUBJECT: Discuss and take appropriate action regarding a review of the draft 2020 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances.

Department/Prepared By: Austin Bless, City Manager **Date Submitted:** December 31, 2020

EXHIBITS: 2016 Comprehensive Plan
(<https://www.jerseyvillagetx.com/page/open/1499/0/2016%20Comp%20Plan.pdf>)
2020 Draft Comprehensive Plan

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

There are a few things we need to review and decide on tonight. The comments from the committee are in black, and **my comments are in red.**

- Page I-7 - Include the subdivisions Wyndham Village, Jersey Lakes, Park Place, and the Enclave at Castlebridge and the years they were developed. **We would also need to do the Smith/Koester, Wall Street, Kube/Kevindale**
- As noted in the minutes the Committee requested a bit more information on the history of the homestead exemption as it was brought up in public comments last month. **Prior to 2001 there was no exemption. In 2001 the City Council approved an exemption to 4%. In 2003 it was increased to 8.5% but then decreased to 8% because Harris County Appraisal District's computer system could not accept a decimal point. In 2019 it was increased to 14%. It does not appear it was ever decreased for flood mitigation. In reading through minutes from 2003 it looks like it was discussed to go higher than the 8% that was adopted, but Council chose not to. Flood mitigation efforts may have been cited as reasons not to go higher than 8%, but that is not clear from reading the minutes or reviewing the information that was provided during that Council meeting on July 7, 2003.**
- Page 1-4
 - What is the point of race vs ethnicity box highlighted in pink? Why not just add a line about what the US Census says about the difference between race and ethnicity? <https://www.census.gov/topics/population/race/about.html> **This was pulled straight from the 2016 plan. The census link doesn't discuss the difference between it. It discusses the differences between race and ethnicity, but mainly just discusses race. I've been unable to find a government source that discusses the differences.**
- Chapter 6 - What happened to all the park maps with labels and marking items?
 - I learned a lot about our community modifying these maps and I would want them included so others can learn **I thought the committee wanted to not include all of that information and instead refer people to the Parks Master Plan.**

- Chapter 7- Wayfinding also needs to communicate the online presence of JV. I'm intrigued by this, but not quite sure how to work this into the plan. I'm open to ideas on this.

Have we adequately addressed the comments from the public and the results of the survey?

Other items to note:

Page 3-7 – Future Land Use Plan. this map wasn't originally created in house. We're working to see if it's easily editable to make the following changes: Increased legend size and map the parks.

Page 3-16 - Font size associated with map – Taking a map that is 34"x22" and putting it into a book that is 11"x8.5" is tough. I'm not sure there is a better way to get the font to be bigger.

Page 4-4 – Crash Analysis has been modified since the first draft.

Chapter 6 - We all voted to include a map of walking/biking trails in the local community and that was missing. – We're working to gather the data and make one.

Page 7-3- Map says "security way" as a large gateway to the community, is that true? – This map is from the Gateway and Landscaping Master Plan. That plan suggested one at the locaton, but further due diligence found it to not be practical.

Page 7-3 Isn't there a monument or signage at the CVS on Jones? And by the patio homes by the par 3 tee box? Those are Informational Marquee signs, which are not listed on this map.

Chapter 9 - It also shows RED in the Matrices it is not clear what this means or signifies? Also, you denote SHORT, MID, LONG TERM AND ONGOING but no definition on what this means in terms of when it could possibly take place in say weeks or months. I know it depends on funds BUT it should relate to some form of criticality to achieve, for example the Flood Mitigation. This is needed to ensure residents better understand. – Page 9-11 discusses the definitions.

The final plan will have the Table Of Contents linked to the correct page.

If the Committee wishes to recommend the draft to the Planning and Zoning Commission for their consideration the Committee could do so. A motion for that is below.

If the Committee feels it is not ready for that step we will need direction as to what is needed and another meeting to finalize this plan.

RECOMMENDED ACTION:

Move to recommend the Draft 2020 Comprehensive Plan to the Planning and Zoning Commission for their review pursuant to Section 14-23(d)(4) of the Code of Ordinances.